



**MonoGram 2020**  
28-30 April 2020



## PRIVACY STATEMENT

### Summary

The conference organisers are MonoGram, supported by the James Hutton Institute, the University of Dundee and Dundee & Angus Convention Bureau.

By registering as a presenter or delegate for the MonoGram 2020 Conference you give us permission to contact you about the conference, including events either side of the conference, post conference evaluation and any future MonoGram conferences and events. Your information will only be used by MonoGram 2020, the James Hutton Institute, the University of Dundee and Dundee & Angus Convention Bureau for these purposes.

### The Detail

The personal information you provide us will be used by the conference organisers to help organise and evaluate the MonoGram 2020 Conference.

Details will be stored in accordance with the United Kingdom's Data Protection Act 2018. The information you provide us on registration will not be shared with third parties except in the following necessary ways:

1. Name, email address, institute, research interests and talk details will be published in the conference programme, which will be distributed to all delegates and published online.
2. Name, meal choices and dietary requirements will be given to any catering organisations used for the conference.
3. Name and appropriate accessibility requirements will be disclosed to transport providers, accommodation and conference venue where assistance may need to be arranged.
4. Name, email address, institute will be held and given to Dundee & Angus Convention Bureau for the purpose of keeping you informed about the planning of the conference.
5. Name, email address, institute will be given to Dundee & Angus Convention Bureau for the purpose of administering the post event evaluation survey who will present the full report to the conference organisers.
6. Name, email address, institute will be held for the purpose of informing you of future conferences and events which may be of interest to you.
7. By request of law enforcement agencies bearing a warrant for the detection and prevention of crime.

If your details change after registering for the conference, we encourage you to notify us of any changes by emailing [monogram20@hutton.ac.uk](mailto:monogram20@hutton.ac.uk) so we can update your details.

You can request a copy of all details we have stored about you in relation to the MonoGram 2020 Conference. Please email [monogram20@hutton.ac.uk](mailto:monogram20@hutton.ac.uk) with any requests for a copy of your records.